

Car Approved Preparation Standard Checklist

Vehicle Details; (from V5 document)R/O No.:	Registration:	Colour:
Make:	Model:	MOT Test Date:
Reg date:	Recorded Mileage:	Chassis VIN No.:

		Standard Met	Action Required	Items Rectified	N/A
	VIN Inspection				
1. Vehicle History	Vehicle history report obtained				
	Scheduled maintenance performed (inc timing belt)				
	Current MOT certificate (if applicable)				
	Engine number check				
	Cruise Control (if applicable)				
	Starting system, general performance & behaviour of the vehicle				
	Clutch, transmission, steering, suspension & brakes including A.B.S.				
	No evidence of abnormal noises				
2. Road Test	No visual fluid leaks after road test				
Operation/	Gauges operate properly				
condition of:	Check battery & starter motor start engine with ease from both hot & cold				
	Efficiency of parking brake				
	Check to ensure no excessive visual emissions from exhaust				
	Check no engine management lights are illuminated on test drive or when engine idling				
	Engine Cooling fans operates at appropriate temperature				
	No dents that have either cracked paint or are larger than 50 mm in diameter				
	Windscreen free from any damage that would exclude the vehicle from an MOT test				
	No signs of bodywork corrosion				
	Exterior mirrors				
3. Vehicle Exterior	All structural body repairs/accident damage have been repaired using manufacturer approved methods				
Operation/ condition of:	Ensure correct body panel fitting & alignment				
condition of.	Operation of fuel filler system including petrol caps & lever release system				
	Bonnet catch, safety catch, hinges, tailgate supports				
	Door locks & central locking including child safety locks				
	Exterior trim for security & correct fitment				
	Wipers & washers				
	Visual & audible driver warning systems				
	Rear view mirror /sun visors				
	Parking assistance systems				
	Navigation system				
	Interior lights				
	Instruments, gauges & controls				
	Door windows (manual / electric)				
4. Vehicle Interior Operation/	Convertible roof mechanism (if applicable)				
Condition of:	Audio & alarm systems				
	All internal equipment (e.g. cigarette lighters, sun visors, arms rests etc.)				
	All exterior lighting equipment & respective control lights & cluster illumination				
	Air-conditioning, heating & demist systems				
	Sunroof mechanism				
	Operation & condition of seatbelts / mountings				
	The state of the s				
	No evidence of water ingress				
	No interior trim / dashboard for tears, holes, burns or excessive soiling				

Parcet Shelf or tonneau cover if litted 4. Vehicle Interior Operation/ Condition of: All drive pedals operate correctly All drive pedals operate correctly SES warning lights operate correctly SES warning light functionality SES warning lights functionality SES warning lights functionality SES warning lights functionality SES was depths. SES of SES SES SES SES SES SES SES SES SES SE	N/A
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Ensure brake pads have a minimum of 50% material remaining	
Check underbody for excess corrosion & ensure that the chassis is free from extensive structural repairs	
Ensure transmission / driveshaft is secure & free from excessive play	
Fully cleaned & valeted vehicles	
Owners manual, including locking wheel nut tool (if fitted)	
8. Convenience 2 Keys & remote fobs	
Service history (if applicable)	

Comments			
Dealer Signed	Sec	 Date	

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Dealer Stamp:	
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